

HIGHMORE-HARROLD SCHOOL DISTRICT 34-2 PROCEEDINGS
December 11, 2023

The Highmore-Harrold Board of Education met in regular session on December 11, 2023 in the Business Classroom at 7:00 p.m. Members Present: President – Jim Stephenson, Vice President – Paula Haiwick, Dusty Mitchell, Kristi Effling, Jennifer Semmler, Amy Hoffman, and Derek McCloud. Members Absent: none. Others Present: Superintendent/SPED Director - Quinton Cermak, PK-12 Principal – Cory Lambley, Business Manager – Stacey Hamlin, Brandi Pekarek, Kayla Kaltenbach, Joe English, Morgan Bonnicksen, and Rhonda Baloun.

President Stephenson called the meeting to order at 7:00 pm and the Pledge of Allegiance was recited at this time.

Motion by Haiwick and seconded by Semmler to approve the Agenda with the amendment of a motion to amend or approve no changes to the Review of the Back to School Plan regarding COVID. The motion passed.

Motion by Hoffman and seconded by McCloud to approve the Minutes of the November 13th, 2023 board meeting. The motion passed.

Bills and Financial Statements were reviewed and approved for payment on a motion by Semmler and seconded by Effling. The motion passed.

PAYROLL: \$207,689.84

NOVEMBER CASH REPORT: General Fund: Beginning Balance: \$368,412.59; Receipts: Local - \$432,733.50, State - \$64,124.00, Federal - \$42,533.00; Disbursements: \$211,215.66; Ending Balance: \$696,533.43; Advance Payment/Petty Cash Asset Accounts - \$7,467.72; Total Cash Account: \$704,001.15. **Capital Outlay Fund:** Beginning Balance: \$2,452,420.55; Receipts: Local - \$287,485.89, Federal - \$0.00; Disbursements: \$66,294.86; Ending Balance: \$2,673,611.58; Certificates of Deposit: \$1,439,811.44; Total Cash Account: \$4,113,423.02. **Special Education Fund:** Beginning Balance: \$724,572.96; Receipts: Local - \$133,837.42, Federal - \$26,130.00; Disbursements: \$35,124.22; Ending Balance: \$849,416.16; Certificates of Deposit: \$510,188.56; Total Cash Account: \$1,359,604.72. **Impact Aid Fund:** Beginning Balance: \$478,710.57; Receipts: Federal - \$17,873.00; Disbursements: \$0.00; Ending Balance: \$496,583.57. **School Lunch Fund:** Beginning Balance: \$57,225.87; Receipts: Local – \$7,867.02, Federal - \$5,402.97; Disbursements: \$16,916.14; Ending Balance: \$53,579.72; Advance Payments - \$17,630.70; Total Cash Account: \$71,210.42. **Internal Fund:** Beginning Balance: \$17,017.45; Receipts: Local - \$450.00, Federal - \$5,457.00; Disbursements: \$2,607.45; Ending Balance: \$20,317.00. **Custodial Fund:** Beginning Balance: \$134,694.48; Receipts: Local - \$16,952.25; Disbursements: \$5,609.92; Ending Balance: \$146,036.81.

Board Report-10003

FUND: GENERAL FUND

AMAZON CAPITOL SERVICES	Supplies	198.00
ARAMARK	Mop/Laundry	466.50
ARROWWOOD RESORT CONFERENCE	Conference Room	98.12

BLUE FEATHER FRAMING	Class of 2023 Composite	271.00
CAPITAL AREA REFUSE, LLC	Garbage (December)	408.35
CENTURY BUSINESS PRODUCTS, INC	Copier Maintenance	1,610.77
CHANDLERS INC.	Expedition Windshield	315.00
CHURCHILL, MANOLIS, FREEMAN	Legal Fees	519.96
CITY OF HIGHMORE	Utilities	62.60
	Utilities	231.88
COLE PAPERS, INC.	Supplies	3,545.39
DAKOTA RADIO GROUP	Holiday Radio Ads	420.00
DAKOTA SUPPLY GROUP	Supplies	100.59
FOREMAN SALES AND SERVICE, Inc.	Motor Fuel - Route	14,339.16
	Motor Fuel - GBB	238.51
HIGH SCHOOL ACTIVITY FUND	C. Hamlin - Coaching Class Reimburse	35.00
	A. Robb - Coaching Class Reimburse	70.00
	J. Schafer - Coaching Class Reimburse	70.00
	SDSCA Counselor Conference	60.00
	Health Supplies	49.85
	NHS Induction Supplies	114.49
	Background Checks	173.00
	Region VB Shared Loss	95.23
	Water Heater Repair	739.63
HIGHMORE HERALD, THE	Proceedings	229.02
IT OUTLET	Charger Adapters	113.64
JAN BUSSE FORD	Oil Change - Expedition	64.89
KALTENBACH, KAYLA	Coaching Class Reimbursement	60.00
LINDE GAS & EQUIPMENT INC.	Vo Ag	285.59
MASHEK FOOD CENTER	Facs - Food	230.34
	Board - Food	142.06
	JH - Food	24.27
MCDONNELL, HEATHER	Coaching Class Reimbursement	35.00
NORTHWESTERN ENERGY	Electricity	236.22
	Electricity	3,560.70
SOUTH DAKOTA MUSIC EDUCATORS	MS All State Audition Fee	15.00
WEX BANK	Supt - Motor Fuel	65.66
	PD - Motor Fuel	38.29
	Activity - Motor Fuel	71.34
	GWR - Motor Fuel	66.55
	WR - Motor Fuel	43.29
	<u>GENERAL FUND TOTAL</u>	29,514.89
<u>FUND: CAPITAL OUTLAY</u>		
BAN-KOE COMPANIES	New Intercom	8,059.66
CENTURY BUSINESS PRODUCTS, INC	Copier Lease	480.02
CITY OF HIGHMORE	Aud Rent	2,750.00
CIVIL DESIGN INC	Track Design	6,197.50
EASYVISTA, INC.	Annual License	528.30
FOREMAN SALES AND SERVICE, Inc.	Motor Fuel - GBB	42.09
	Motor Fuel - Route	2,530.44
MENARD'S	Teacher Lounge Microwaves	205.98
	<u>CAPITAL OUTLAY TOTAL</u>	20,793.99
<u>FUND: SPECIAL EDUCATION</u>		
ABO SCHOOL DISTRICT 58-3	Certified Speech Therapist (Oct-Dec)	3,890.01
AMAZON CAPITOL SERVICES	Supplies	79.02
HAND COUNTY MEMORIAL HOSPITAL	PT	608.00

	OT	1,312.00
HIGH SCHOOL ACTIVITY FUND	Eventbrite - Special Ed. Conference	235.00
TRENHAILE, JAY	Evaluations	2,055.00
	<u>SPECIAL EDUCATION TOTAL</u>	8,179.03
<u>FUND: FOOD SERVICE</u>		
AMAZON CAPITOL SERVICES	Printer Ink	47.78
ARAMARK	Mop/Laundry	116.62
EAST SIDE JERSEY DAIRY	Milk (Supply \$)	541.11
MASHEK FOOD CENTER	Lunch - Food	1,511.66
PERFORMANCE FOODSERVICE	Food	6,129.17
	Supplies	525.17
SD DEPT OF ED; CHILD/ADULT	Food	507.67
WEX BANK	Beef - Motor Fuel	20.00
	<u>FOOD SERVICE TOTAL</u>	9,399.18
<u>FUND: INTERNAL</u>		
HIGH SCHOOL ACTIVITY FUND	D. Hunter - 22-23 Mileage	375.36
WEX BANK	Dr. Ed - Motor Fuel	29.37
	<u>INTERNAL TOTAL</u>	404.73
	DECEMBER TOTAL INVOICES	68,291.82

No Conflicts and Disclosures.

Public Input:

The Board held an Indian Policies and Procedures Forum at this time.

Superintendent's Report

- Discussion was held regarding Governor Noem's Budget Address and how her proposed bills would affect the School District. Superintendent Cermak provided a review of our school finances regarding salary compensation.
- We received the Football Co-op financial split from Miller High School. Our difference we owe to Miller is \$394.18
- Our Intercom went down due to a power surge. Insurance has sent a check to cover the new intercom system and they will begin working on this in mid-December.

Principal's Report

- Grades 7-11 will be taking the NWEA test on December 12-13.
- We have a few juniors left to finish their National Career Readiness Certificate.
- Personal Finance students will be heading to Pierre on December 13.
- Preschool will have a Christmas program on December 15 at 11:00 am in the music room.
- Semester Tests will take place on December 21 and 22.
- The Student Council and elementary will hold Christmas parties the week of finals week.
- The school will have an early out on December 22 at 12:45 for Christmas break and will resume for all students on January 3, 2024.

Business Manger Report

- To-date, the school has received approximately 3,235 lbs of donated beef. This comes out to approximately 63 lbs of beef fed on average per week, amongst other varieties of meals our Food Director provides for the students.
- Our \$1,000,000 CD is coming due in January 2024.

Old Business

At this time, the review of community survey results was discussed with the board regarding the public's opinion on the return to school plan we have in place. Motion by Haiwick and seconded by Effling to keep our back to school plan the same. The motion passed.

New Business

Discussion was held on Part 2 of Track Complex Project regarding replacing the crow's nest and bleachers.

Discussion was held regarding the need for a special education aide.

First Reading of Policy ABAA-R: Parent Involvement in Title I-Guidelines, ABAA-CP: Complaint Procedure (Title I), and AC: Nondiscrimination were held. Policy ACAA – Sexual Harassment Policy and Procedures, as well as Library book addition and removal will be discussed at January's board meeting.

The next regular board meeting was set for Monday, January 8th, 2024 at 7:00 pm in the Business Office.

Motion by Haiwick and seconded by Semmler to Adjourn the meeting at 8:08 p.m. The motion passed.

_____ Stacey Hamlin, Business Manager

_____ Jim Stephenson, Board President